

# INFANT & PRESCHOOL REGISTRATION AGREEMENT

Child's Name \_\_\_\_\_  
Person Responsible for Account \_\_\_\_\_ Relationship to Child \_\_\_\_\_  
Email Address \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone \_\_\_\_\_  
Employer \_\_\_\_\_  
Employer Address \_\_\_\_\_ Date Employed \_\_\_\_\_

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Other Parent or Guardian \_\_\_\_\_ Relationship to Child \_\_\_\_\_  
Email Address \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone \_\_\_\_\_  
Employer \_\_\_\_\_  
Employer Address \_\_\_\_\_ Date Employed \_\_\_\_\_

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Nearest Relative not Living with You \_\_\_\_\_ Relationship to Child \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone \_\_\_\_\_

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**We are open from \_\_\_\_\_ to \_\_\_\_\_, Monday – Friday. We are closed for most National holidays.**

## The registration fee is not refundable.

Enrollment in each class is limited and expenses for the school continues regardless of attendance, no deductions, credits or refunds can be made for absences, vacations, or holidays. If a long absence is anticipated, please contact the school.

Each January there is an annual enrollment fee. \_\_\_\_\_ (initials)

Each June there is an annual summer fee. \_\_\_\_\_ (initials)

Tuition fees and supplemental charges are stated on the tuition schedule.

A \$25.00 service charge will be added to accounts with each returned check. \_\_\_\_\_ (initials)

Payments are due by the 5<sup>th</sup> of each month. A late charge of 4% will be charged on the 6<sup>th</sup>, and an additional 1% each week thereafter.  
\_\_\_\_\_ (Initials)

Part Day (includes preschool private classes or other regularly scheduled hours) . . . Schedule: \_\_\_\_\_

Full Day . . . Schedule: \_\_\_\_\_

Other \_\_\_\_\_

I have discussed the fees for my child and agree to pay \$ \_\_\_\_\_ beginning \_\_\_\_\_. I realize that current fees are subject to change as costs increase, and I agree to comply accordingly. Parents will be notified at least 30 days in advance of a change in rates.

All payments made with a debit or credit card will be subject to a 2.75% convenience charge.

\_\_\_\_\_  
Parent's Signature Date

\_\_\_\_\_  
Authorized Signature Date

\_\_\_\_\_  
Spouse's Signature Date

\_\_\_\_\_  
School location